

DRAFT Minutes for Policy and Procedure Subcommittee meeting May 30,2024

Meeting called to order at 6:33 PM

Roll call of members - Keith Bernard, Dawn Macklin, Robert McCarthy, Sharyn Rose-Zeiberg all present. Asst. Superintendents MacDonald and Kelleher-Rojas and Supt Noriega-Murphy were also in attendance.

Dawn Macklin made a motion to accept draft minutes of 4/29/24.. Rob McCarthy seconded. Keith Bernard - yes, Dawn Macklin - yes, Rob Mccarthy - yes, Sharyn Rose-Zeiberg yes.

Sharyn Rose-Zeiberg introduced discussion of The Students, Families and Caregivers Handbook. Supt. Noriega-Murphy discussed the Student Monitoring and Safety measures in the Handbook which will enhance the safety of students who need to go to other parts of the building, like when they go to the nurse. Younger students will have a buddy system/2 person system to go back and forth and for older students, there will be communication from classroom to destination and then back. Principals were involved in the planning and agreed with this. This helps address issues of students leaving school buildings. Use of Hallway Monitors was discussed and placement of Asst. Principals and teachers, Keith Bernard made a motion to accept, seconded by Rob McCarthy. Keith Bernard - yes, Dawn Macklin-yes, Rob McCarthy-yes, Sharyn Rose-Zeiberg - yes. Motion was then made by Dawn Macklin to accept the Students, Families and Caregivers Handbook and to send it to full committee. Seconded by Keith Bernard. Keith Bernard - yes, Dawn Macklin - yes, Rob McCarthy - yes, Sharyn Rose-Zeiberg-yes.

Sharyn Rose-Zeiberg introduced the topic of the Program of Studies. Supt. Noriega-Murphy discussed how this document allows for transparency and is a resource to caregivers. Motion made by Dawn Macklin to accept/adopt the Program of Studies to be sent to full committee. Keith Bernard seconded. Keith Bernard - yes, Dawn Macklin - yes, Rob McCarthy - yes. SHaryn Rose-Zeiberg - yes.

Dawn Macklin made a motion to adjourn. Seconded by Keith Bernard. Keith Bernard - yes, Dawn Macklin - yes, Rob McCarthy - yes, Sharyn Rose-Zeiberg - yes.

Adjourned at 7:06 PM