

**Malden School Committee
Policy & Procedure Subcommittee
Wednesday, March 1, 2023
6:30pm EST**

Location: Zoom Remote Participation

Attendees: Ms. Jennifer Spadafora (Chair), Ms. Dawn Macklin, Mr. Adam Weldai, Superintendent Noriega-Murphy

Meeting called to order at 6:35 pm EST.

Agenda

1. **Welcome Center Transfer Policy**

Mrs. Spadafora reminded the committee of their previous meeting from January 19, 2023, in which the committee requested Superintendent Noriega-Murphy provide a draft "Welcome Center Transfer Policy" for students requiring in-district transfer due to extenuating circumstances. These circumstances would include, but not limited to: death of a caregiver, bullying, students with stay away court orders, etc.

Superintendent Noriega-Murphy provided the draft policy outlining the criteria for a transfer and the steps in which caregivers would take to request a transfer. The committee reviewed the policy and Mr. Weldai motioned to adopt the policy and send it to the school committee for approval. Ms. Macklin seconded. The motion passed unanimously.

Motion to adjourn meeting made by Ms. Macklin. Seconded by Mr. Weldai. Motion passed unanimously.

Meeting adjourned at 6:57 pm EST