

**Malden School Committee  
Policy & Procedure Subcommittee  
Tuesday, May 31, 2022  
7:00 pm EST**

**Location:** Zoom Webinar Remote Participation

**Attendees:** Ms. Jennifer Spadafora (Chair), Ms. Dawn Macklin, Mr. Robert McCarthy, Mr. Adam Weldai, Superintendent Noriega-Murphy, Assistant Superintendent Laryssa Doherty, Assistant Superintendent Pamela MacDonald

Meeting called to order at 7:05 pm EST.

**Agenda**

**1. Program of Studies PreK - 12**

Superintendent Noriega-Murphy highlighted how grades PreK-8 never had a program of studies in the past. This will now showcase all the offerings across the district and how it will help with professional development along with the trajectory of classwork from PreK through highschool. The program highlights homework policies including the expected time to be spent on homework. Mr. McCarthy inquired about homework hours and if total hours were tracked in the past. Superintendent Noriega-Murphy indicated that data was not kept in the past and the inequities across the district on homework time. Mr. McCarthy followed up with a question in regards to the total number of foreign language classes offered in the high school. Superintendent Noriega-Murphy didn't have the exact number but will look into it and circle back with committee members. Superintendent Noriega-Murphy also indicated that this is an evolving document that will change as needed.

Ms. Macklin made the motion to accept the Program of Studies and send it to the full committee for approval. Mr. McCarthy seconded. The motion passed unanimously by roll call (Yes - Macklin, McCarthy, Spadafora, Weldai)

**2. MPS Handbook PreK - 12**

Superintendent Noriega-Murphy introduced the Malden Public School Handbook for PreK-12. One of the newest introductions to the handbook is a list of back to school nights including parent/teacher conference dates. It also highlighted pick-up/drop-off procedures as well as the grading system for the district. The attendance policy was showcased as families were confused in the past due to numerous handbooks not having the same policy. Mr. McCarthy inquired if a traffic study was completed prior to creating the pick-up/drop-off policy. Superintendent Noriega-Murphy spoke in regards to working with the Malden Police, crossing guards, parents and school principals before creating the policy.

Ms. Macklin made the motion to accept the MPS Handbook PreK-12 and send it to the full committee for approval. Mr. Weldai seconded. The motion passed unanimously by roll call (Yes - Macklin, McCarthy, Spadafora, Weldai)

The Malden Public School Code of Conduct did not make the agenda however, to be able to have it posted and printed for the 2022/2023 school year, Chair Jennifer Spadafora suggested docket rules be suspended to discuss the code of conduct.

Mr. McCarthy made the motion to suspend docket rules. Mr. Weldai seconded the motion. The motion passed unanimously by roll call (Yes - Macklin, McCarthy, Spadafora, Weldai).

## **2. MPS Code of Conduct PreK - 12**

Assistant Superintendent Pamela McDonald worked with parents to create the code of conduct, as well as our legal team to ensure the document was compliant with current laws. The code of conduct highlights the use of restorative practices as a first method prior to punitive measures for behaviors. It also included topics on weapons in school, on field trips, drug use and a list of infractions that are violations in the code of conduct. We are aligned with other surrounding districts including cities across the country with similar profiles to our district.

Ms. Spadafora made the motion to accept the MPS Code of Conduct PreK-12 and send it to the full committee for approval. Mr. McCarthy seconded. The motion passed unanimously by roll call (Yes - Macklin, McCarthy, Spadafora, Weldai).

Mr. Weldai made a motion to adjourn the meeting. Mr. McCarthy seconded. The motion passed unanimously by roll call (Yes - Macklin, McCarthy, Spadafora, Weldai).

Meeting adjourned at 8:23pm EST.