

Organization: School Site Council

Meeting Date: Wednesday June 8, 2022

Time: 6:00 PM

Meeting Location: Zoom <https://zoom.us/j/96562247380>

Requested By: Rafael A. Garcia, Linden School Principal


I. Roll Call

- Attendees include: R. Garcia, K. Graham, L. Hanifan, R. Running, E. Corpuz, E. Elliott, & H. Provenzano

II. Approval of Minutes from May 11, 2022 meeting

- Elaine C. motioned to approve.
- Lisa & Rachel seconded the motion.

III. School Improvement Plan

-  Linden SIP SY2020-2023.pdf
- Elaine asked who created the SIP. Ray explained that the school administration creates the plan along with a team of teachers. Proposed SIP will be brought to SSC.
- Current SIP is a 3 year plan. Moving forward SIP will be a 1 year plan. The SIP for 22-23 will be a 1 year plan.
- SIP are data driven documents.
- Kevin asked what data is being used/included. Ray shared that data comes from multiple sources: student growth data is pulled from IXL, iReady, and DIBELs, data from Aspen, such as attendance, as well as but not limited to informal data taken within the classrooms along with from teachers, such as a poll. Data also comes from central office, such as MCAS and ACCESS data.
 - Kevin asked how much data is collected from the teacher?
 - Ray shared that we hold data meetings with multiple stakeholders 3-5 times yearly.
 - Kevin shared a concern regarding teacher input; he hopes that data is collected from teachers.
- Elaine C asked for clarification on the data team. Ray shared that the data team is made up of the coaches and teachers.
- Elaine asked to look at the outcomes.
 - 1. By the end of 2023 100% of staff members will effectively use data to help strengthen student number sense & literacy skills.
 - Heather shared that the Linden teachers are quite data driven. They're getting better each year using the data to make instructional decisions for planning, instruction, and intervention.
 - Lisa shared that we're monitoring students and changes are made based on that data. Lisa shared that Heather is great at making adjustments to the groups to ensure students are getting support they need. The data does drive our instruction.
 - Elaine C. shared she met with Heather to review her children's literacy data and that was informational. She asked if the math coach is available to meet and review data as well making adjustments to groups based on data.
 - Elaine E. shared that her K team meets with Kim Gibbs monthly and they review IXL data as progress monitoring. Math assistants have been great this year to support students. Elaine E. also shared she collaborates with Heather using her own and district data to make instructional decisions.
 - Elaine C. asked about support for middle school students.

- Heather shared that we provide support during WIN. Push in and pull out services are provided for middle school students using a variety of resources. The new ELA program will also have supports to pull from.
 - Ray shared multiple modes for support.
 - Elaine asked if Math assistants were hired under Esser funds. Ray confirmed that the Math assistants are currently funded through Esser funds. Math assistants will continue next year but it could look different.
- 2. By the end of 2023 100% of staff members will effectively use and implement PBIS & SEL strategies within their classroom and throughout the school. This will result in a 60% decrease in the number of conduct referrals and suspensions.
 - SEL curriculum ready for next year, including materials & lessons. This program will be used district wide.
 - Ray shared that we did a pretty good job with PBIS this year. It took a few months to get back on track after being remote and hybrid.
 - We need to do some work on conduct referrals. There's some more learning to do. There's been more violence this year. We've been working with students to relearn
 - Kevin asked how Ray feels about Officer Trent's program, Positive Peer Pressure. Ray shared that we're using PBIS here at Linden but it takes a village so we're working alongside the police to support students in and out of school.
 - Superintendent is talking about a program on Saturdays to support students outside of school in collaboration with the Malden Police department.
 - Ray shared that we've battled the negative influence of social media on our students all year, especially with the Tik Tok challenge.
 - Elaine E. asked if sports would be brought back to the middle school.
 - Ray shared that the town sports program is supporting students. The police has a basketball team that meets weekly.
 - Ray shared that band is coming back this fall. Ray is talking to Mrs. Tully about an afterschool program.
 - There was limited band participation during the school day when it was offered previously.
 - Rachel shared that she thinks interest would grow as we implement a program. Families have expressed interest in having their students participate in band. Many parents would volunteer their time to support the band after school.
 - Elaine C. suggested a survey to gauge interest.
- 3. By the end of each school year 95% of students will improve by at least one growth level in each RTI program.
 - We're working towards this goal still. There was a lot of student growth in the data this year.
- 4. By the end of each school year 95% students will grow at least one growth level in I-Ready & make significant gains on DIBELS.
 - We're working towards this goal still. There was a lot of student growth in the data this year.
- 5. By the end of 2023 85% of families will actively participate in at least one school event.
 - The one event we had, multicultural night, had great participation. We're looking to expand that celebration across the year to include multiple opportunities to celebrate our diversity.
 - Fun night put on by the family liaisons was well attended.
 - Title I events offered throughout the year. Night with the magician was well attended.

- Ray will be looking for input from the community on events that they'd like to attend.
 - Kevin asked if the students are able to suggest/design events. Ray shared that we'll look into expanding that.
 - Elaine C. shared that combining informational sessions alongside fun events would be great.
- Elaine C. asked if field trips would come back. Ray shared that field trips will come back. We'll be thoughtful about booking field trips with educational purpose/standards. We'll be considerate of cost in booking field trips.

IV. SSC District Meetings

- Kevin shared that City Hall is looking into district wide SSC meetings.
- Kevin sent Kudos to Rachel and Elaine because they have their own focus group on the playground. Kevin asked if there's a way to engage more of the community, using a platform.
- Rachel suggested a table at the beginning of the year to share contact info and/or engage more families.
- Elaine shared that the parent representatives have created an email for the community to communicate with SSC parent reps. All parent reps can access this email.
- Ray agreed that we could better share information about the School Site Council. Elaine C. suggested sharing contact information at the beginning of the year on Dojo.
- Elaine suggested posting a zoom link next year so more families can attend.
- Ray suggested collaborating with the PTO to encourage others to join.
- Kevin feels that he's in a great position to better understand what's happening at Linden because he's part of SSC. He'd like more families to have the same level of understanding and support.

V. ALICE and other Safety Tips as to LSA

- Malden Police did a presentation on this. Kevin found the presentation answered a lot of questions on this.
- Ray explained that the plans cannot be shared to keep the safety of the students and staff a priority. There's a protocol we follow when there's a concern, including contacting local authorities as well as the central office staff. Ray has held optional meetings with staff at the end of the day when an incident has happened. We're keeping all doors locked.
- Ray has a channel on his walkie that links directly to the Police.
- Ray can call our SROs as well as Captain Cronin at any time.
- There will be more Alice drill training next year. Captain Cronin will be sending police officers to the school to support with these drills. Families will be notified when these drills occur.
- Another fire drill will be held on 6/15/22.
- Ray shared that our doors have a latch to secure the doors.
- Rachel was looking for clarification on what kinds of drills will be held.
 - Ray shared that we will be practicing an Alice drill in the fall.
 - Rachel shared concern that prep for some of these drills can be traumatizing for some students.
 - Ray agreed that we need to strike a balance between being prepared and scaring our students.
 - Elaine C. shared that at her school with younger students the situation students were asked to shelter in place from was from construction.
- Ray shared that we have had several shelter in place moments this year for medical emergencies. This has been to keep student's privacy at the forefront of the incident.
- Elaine E. shared that we practiced intruder drills previously under guidance of Pete Dolan's guide.
 - She asked about how well the person in the office can see people who ring the bell.
 - Ray shared that there are multiple cameras at each door. If there's any doubt about who's at the door, an administrator will go out.
- Elaine C. asked if parents will be allowed into the building next year.
 - Ray shared that the the Board of Health will notify schools if/when visitors will be allowed.

- Elaine would like it to continue that parents aren't allowed into the school for drop off and pick up.

VI. Principal's Report

- 6/3/22 LSA PTO middle school dance for 6-8. It was a huge success! Many students attended. Ray would like to thank PTO for putting that on.
- 6/9/22 is the student showcase. This is replacing the Student Showcase. It's an opportunity for families to see student work. Ray is asking families to come in and keep the traffic moving through the school. There will be some musical performances.
- 6/10/22 is our field day! We have 30 parent volunteers thanks to PTO. Students will be working in color-coded, multi-grade teams. There will be a cooling station and an ice cream truck.
 - Kevin asked for additional pop up tents.
- 6/10/22 Juneteenth field day flag raising.
- K celebration is happening in person. Details will be shared shortly.
- 6/16/22 will be the Gr 8 moving up day. It's a rolling ceremony in the driveway. More details to follow from the Gr 8 team and Mr. Titcomb. There will be a dance for 8th grade students only.
- 6/21/22 is the last day of school with an 11:00 dismissal. The building will be closed for repairs and cleaning.

VII. New Items

- Share ideas with Ray for the first fall meeting.
- Ray is taking in all of the ideas shared at LSA SSC and working to put items into action.
- Ray thanked all of the members for a great year. We've all gotten to know each other better this year.
- Elaine E. wanted to thank each of the parents; the conversation you brought to the council was thought-provoking and important.
- Rachel shared it's been great working with this council. Everyone has brought their best selves.
- Kevin thanked the team for letting him be part of the process.

VIII. Adjournment