

Malden School Committee
Policy & Procedure Subcommittee
Tuesday, January 18, 2022
6:00pm EST

Location: Zoom Webinar Remote Participation

Attendees: Ms. Jennifer Spadafora (Chair), Ms. Dawn Macklin, Mr. Robert McCarthy, Mr. Adam Weldai, Assistant Superintendent Laryssa Doherty, Ms. Joan Federico

Meeting called to order at 6:00 pm EST.

Agenda

1. Residency Policy

The committee discussed the paperwork required for new residents to enroll students in MPS. Mr. Weldai informed the committee that the changes requested would be to combine column A (Evidence of Residency) with column B (Evidence of Occupancy) into one column, noted as "Evidence of Residency or Occupancy". The committee is also being asked to add a residency affidavit signed by the property owner and submitted to the Welcome Center along with a photo ID of the owner. Other acceptable forms of proof of residency added include a land line phone bill and mortgage closing documents. Ms. Federico acknowledged this information will help speed up the process of registering new students and meet the requirements set by DESE. Lastly, the committee was asked to change "Parent Information Center" to "Welcome Center" in the residency policy. Mr. Weldai made the motion to approve the edited residency policy with the above changes. Mr. McCarthy seconded. Motion passed unanimously.

2. Kindergarten Enrollment Cut-off Date

Ms. Spadafora indicated this item was brought forth by Superintendent Noriega Murphy. Due to a scheduling conflict, DR. Noriega-Murphy was unable to attend. Ms. Spadafora made the motion to table this agenda item. Ms. Macklin seconded. Motion passed unanimously.

Motion to adjourn meeting made by Mr. Weldai. Seconded by Mr. McCarthy. Motion passed unanimously.

Meeting adjourned at 6:28pm EST.