

## Malden Out-of-School Time (MOST) Program – 2021-2022 Payment Schedule

<b>Start Date</b>	<b>End Date</b>	<b>Billing Date</b>	<b>Payment Due</b>	<b>Late Payment Date</b>
9/6/2021	9/10/2021	8/27/2021	9/2/2021	9/3/2021
9/13/2021	9/17/2021	9/3/2021	9/9/2021	9/10/2021
9/20/2021	9/24/2021	9/10/2021	9/16/2021	9/17/2021
9/27/2021	10/1/2021	9/17/2021	9/23/2021	9/24/2021
10/4/2021	10/8/2021	9/24/2021	9/30/2021	10/1/2021
10/11/2021	10/15/2021	10/1/2021	10/7/2021	10/8/2021
10/18/2021	10/22/2021	10/8/2021	10/14/2021	10/15/2021
10/25/2021	10/29/2021	10/15/2021	10/21/2021	10/22/2021
11/1/2021	11/5/2021	10/22/2021	10/28/2021	10/29/2021
11/8/2021	11/12/2021	10/29/2021	11/4/2021	11/5/2021
11/15/2021	11/19/2021	11/5/2021	11/11/2021	11/12/2021
11/22/2021	11/26/2021	11/12/2021	11/18/2021	11/19/2021
11/29/2021	12/3/2021	11/19/2021	11/25/2021	11/26/2021
12/6/2021	12/10/2021	11/26/2021	12/2/2021	12/3/2021
12/13/2021	12/17/2021	12/3/2021	12/9/2021	12/10/2021
12/20/2021	12/24/2021	12/10/2021	12/16/2021	12/17/2021
12/27/2021	12/31/2021	12/17/2021	12/23/2021	12/24/2021
1/3/2022	1/7/2022	12/24/2021	12/30/2021	12/31/2021
1/10/2022	1/14/2022	12/31/2021	1/6/2022	1/7/2022
1/17/2022	1/21/2022	1/7/2022	1/13/2022	1/14/2022
1/24/2022	1/28/2022	1/14/2022	1/20/2022	1/21/2022
1/31/2022	2/4/2022	1/21/2022	1/27/2022	1/28/2022
2/7/2022	2/11/2022	1/28/2022	2/3/2022	2/4/2022
2/14/2022	2/18/2022	2/4/2022	2/10/2022	2/11/2022
2/21/2022	2/25/2022	2/11/2022	2/17/2022	2/18/2022
2/28/2022	3/4/2022	2/18/2022	2/24/2022	2/25/2022
3/7/2022	3/11/2022	2/25/2022	3/3/2022	3/4/2022
3/14/2022	3/18/2022	3/4/2022	3/10/2022	3/11/2022
3/21/2022	3/25/2022	3/11/2022	3/17/2022	3/18/2022
3/28/2022	4/1/2022	3/18/2022	3/24/2022	3/25/2022
4/4/2022	4/8/2022	3/25/2022	3/31/2022	4/1/2022
4/11/2022	4/15/2022	4/1/2022	4/7/2022	4/8/2022
4/18/2022	4/22/2022	4/8/2022	4/14/2022	4/15/2022
4/25/2022	4/29/2022	4/15/2022	4/21/2022	4/22/2022
5/2/2022	5/6/2022	4/22/2022	4/28/2022	4/29/2022
5/9/2022	5/13/2022	4/29/2022	5/5/2022	5/6/2022
5/16/2022	5/20/2022	5/6/2022	5/12/2022	5/13/2022
5/23/2022	5/27/2022	5/13/2022	5/19/2022	5/20/2022
5/30/2022	6/3/2022	5/20/2022	5/26/2022	5/27/2022
6/6/2022	6/10/2022	5/27/2022	6/2/2022	6/3/2022
6/13/2022	6/17/2022	6/3/2022	6/9/2022	6/10/2022

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### Payment Schedule/Payment Options/Cancellation Policy

**Payments for the Before and Afterschool Program are due weekly** on the Thursday before your child is scheduled to attend the program. The billing date is when the fee will be posted in the EZChildTrack System. Please see the 2021-2022 payment schedule on the back of this form.

Electronic **payments can be made through the EZChildTrack parent portal** using a credit/debit card or e-check, **or via check or money order at your child's site or the MOST Program office.** Please note, e-checks may take up to a week to process.

We **recommend signing up for auto-payments** through the portal that will be scheduled on the payment due dates.

If you would like to pay more than one week of program at a time, **you can make a payment in advance** that will act as a credit on your account.

**Cancellation Policy:** Cancellations prior to the start of the 2021 school year need to be submitted in writing by August 25<sup>th</sup> at 5pm to avoid weekly charges. After August 25<sup>th</sup> 2021, withdrawal from the program or a reduction in the number of days enrolled requires a two week written notice. The cancellation date will be counted from the date the written notification is received. Cancellations should be directed to the MOST Program office only.

**Changes to Daily Enrollment:** Requests for changes to daily enrollment can only be made at the start of the school year (before September 24, 2021) or during the two registration periods before the start of each enrichment session (**December 6<sup>th</sup>-10<sup>th</sup>** or **March 7<sup>th</sup>-11<sup>th</sup>**), pending space available. Approved changes will take effect at the start of the new enrichments session. The request must be submitted on the *Cancellation/Request for Changes to Daily Enrollment* form and should be directed to the MOST Program Office only. Requests submitted outside of the two (2) registration periods listed above will not be accepted.