



CITY OF MALDEN, MASSACHUSETTS

Mr. Timothy Ruggere, Principal
Mr. Michael Drouin, K-4 Assistant Principal
Ms. Sharon Seyller, 5-8 Assistant Principal

LINDEN S.T.E.A.M. ACADEMY

29 Wescott Street, Malden, MA 02148
Phone: (781) 397-7329
(781) 397-7218

Email: truggere@maldenps.org

Linden STEAM Academy Governing Board
Linden STEAM Academy Library
5:45pm, 7/16/18

Call-to-Order: 5:46pm

1. Approval of Minutes from June
 - a. Motion to accept minutes made by Rachana Gray, seconded by Scott Marino
 - b. Motion carries
2. New Business
 - a. Orientation for incoming Governing Board members
 - i. New members:
 1. Kenya Avant (parent/guardian)
 2. Cynara Cannatella (parent/guardian)
 3. Vetsanet DePabachewk (parent/guardian)
 4. Eden Garhart-Smith (parent/guardian)
 5. John Murray (faculty/staff)
 6. Tim Ruggere (principal)
 - b. Quick guide and webinars for Open Meeting Law can be found on the Attorney General's website
 - i. All members of Governing Board must print and sign form upon receipt of the website that contains the Open Meeting Law Educational Materials
 - c. Election of officers for SY 18-19
 - i. Co-chair (faculty/staff), Co-chair (parent/guardian), Treasurer, Secretary
 - ii. Names entered into nomination:
 1. Co-chair (faculty/staff)--Justin Umlah
 2. Co-chair (parent/guardian)--Vetsanet DePabachewk
 3. Treasurer--Tim Ruggere
 4. Secretary--Kathleen Christensen
 - a. Candidates unopposed, election waived
 - d. Fall Professional Development
 - i. Faculty/staff have voiced needs for following types of Professional Development:

1. Social-emotional supports/interventions
2. Behavior
3. Training/support for increasing amounts of students in IEPs (social-emotional health, trauma, etc)
 - a. Assistant Superintendent Kelly Chase is working on setting up Professional Development that will support the needs of educators
4. A survey will be sent to faculty/staff about Professional Development to help assess needs in the building
 - a. As the year progresses, there will be more choice for faculty/staff because they will be able to choose PD sessions at Linden or other school sites
- e. Scheduling
 - i. K-4 master schedule has been built
 - ii. 5-8 master schedule will be built now that the K-4 master schedule has been completed
 1. Continued work on placing students from different programs into mainstreamed classes will occur to try to mitigate class size issues and ensure that all students get the classes they need/are supposed to have
 - iii. Time for a WIN (What I Need) block may be built into the schedule (45 minutes) for grades 5-8
 1. Need to consider impact re: time on learning
- f. Bylaws Review Sub-Committee
 - i. Bylaws need to be looked at periodically to clean up and be sure there are no violations of the Units A, B, and C Collective Bargaining Agreements and Open Meeting Law
 - ii. Sub-committee members:
 1. Cynara Cannatella
 2. Deb Gesualdo
 3. Rachana Gray
- g. Information for 1st Day of School
 - i. Before/after school program information
 - ii. Staff member with master class list so students/parents can be directed to someone who can help find classes and teachers
 - iii. Line-up locations
 - iv. Calendar of events for the school
 1. Open house
 2. Parent/guardian-teacher nights
 3. Picture day
 4. Governing Board meetings
 5. PTO dates
 6. CORI forms
- h. School Improvement Plan
 - i. Hold for September meeting when the submitter of this agenda item can be in attendance
3. Administrator's Report
 - a. Open door policy

- b. Working on hiring a 5-8 Assistant Principal
 - i. Including faculty/staff in the decision-making process
- 4. Adjournment
 - a. Motion to adjourn made by Scott Marino, seconded by Justin Umlah
 - b. Motion carries