



## CITY OF MALDEN, MASSACHUSETTS

Mr. Richard Bransfield, Principal  
Mr. Michael Drouin, Assistant Principal  
Mr. David Hochheiser, Assistant Principal

### LINDEN S.T.E.A.M. ACADEMY

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29 Wescott Street, Malden, MA 02148  
Phone: (781) 397-7329  
(781) 397-7218

Email: [rbransfield@maldenps.org](mailto:rbransfield@maldenps.org)

#### Linden STEAM Academy Governing Board Agenda January 10, 2018 at 5:45pm Linden STEAM Academy Library

#### Call to order: 5:50pm

- 1) Roll Call:
  - a) Kathleen Coye, Callie Walsh, Susan Terban, Elaine Rittershaus, Rachana Gray, Christine Shuman-Caudill, Jessica Leggett, Rich Bransfield, Sarah Boswell, Deb Gesualdo, Justin Umlah
- 2) Approval of Minutes from November 8, 2017
  - a) Deb Gesualdo motion to accept minutes. Elaine Rittershaus second.
  - b) Motion carries.
- 3) Public Comment
  - a) None
- 4) Student Council: Kathleen Coye and Justin Umlah
  - a) Goal of student council is outreach/community service
  - b) Will still organize school dances
  - c) Meets every other Wednesday after school
  - d) Video update from students was presented
  - e) Future events should be shared with the board so Student Council events can be shared with parents/PTO etc.
  - f) Will be working with grade 8 Student Council members to recruit for next year
- 5) Old Business
  - a) Update on subcommittee membership
    - i) Staff board members have been talking with teachers about sub-committee work
    - ii) Staff members in the building have 80 different rolls that they take on—voluntarily—after school in the district
    - iii) Teacher ideas for sub-committees:
      - (1) Social Emotional / PBIS
      - (2) PD day planning
      - (3) Student assessment planning
      - (4) Running club extension
      - (5) Coordinating after school/extracurricular activities
      - (6) Vertically aligning curriculum
      - (7) Hiring
      - (8) Scheduling
      - (9) AE/AP assessments
  - a) Teachers want to know if they can receive PDPs for working on a sub-committee and inquired about getting time on the early release days or staff meeting days for sub-committee work
  - b) Rich and Deb have been talking about PD
    - i) Teacher led PD
    - ii) Working on a PD survey that will be going out to staff.
    - iii) Mass Teachers Association will work with volunteers to work on developing program for the PD.
  - c) Update on welcome cards for new faculty/staff

- i) Deb took care of this with welcome card
  - ii) Kathleen has list of things new teachers can get involved in.
- 6) Gala
  - i) Concerned that without a solid base to draw from the Gala could lose money instead of raising money
  - ii) Original Gala date we picked is former Beebe school principal's retirement party.
  - iii) Forming a Linden alumni association would give a strong base to pull from for events
  - iv) Fundraising is great, but alumni connection is more important.
  - v) Could start with a coffee night and tour of the school and go from there
    - (1) Do school tours
    - (2) Alumni table at exhibition night
    - (3) Get in touch on Facebook groups
  - b) Open Meeting Law Review sign-off
    - i) Members should return forms ASAP
- 7) New Business
  - a) Discussion of role of elected officers
    - i) Sarah will take over Secretary role for Filaine
    - ii) Sarah, Filaine & Christine will be up for parent election
  - b) Holiday celebrations
    - i) Tabled
- 8) Principal's Report
  - a) Dr. Tommy Chang with Boston public schools toured the building. Had a lot of great things to say.
  - b) Fire department issue because want everything taken off the walls.
    - i) Cannot use more than 50% of wall
    - ii) Cannot have things hung in stairwell
    - iii) For exhibition night we can do it, but for all other times walls cannot be covered
  - c) Will put flat screen televisions outside the music and art rooms for more opportunities to display student work
  - d) STEM showcase is taking place after each quarter.
  - e) Project Positive is being led by students in the school
  - f) Custodial staff, Artie and Billy, did a great job during the cold and snow—many thanks to them
  - g) Whole school was cleaned by private custodial staff over break—issues with things not being put back in the right places has been addressed
- 9) Personal Privilege
  - a) Deb Gesualdo:
    - i) Sarah Oliveira is auditioning for the MMEA Northeastern District Junior Festival Girls Chorus
    - ii) Concerts for grades 7 and 8 chorus will be held on Jan 19<sup>th</sup> & 26<sup>th</sup> at 1:45.
  - b) Sarah Boswell:
    - i) Mr. Henderson has been helping band students after school with extra lessons
- 10) Adjournment
  - a) Rich Bransfield motion to adjourn. Susan Terban second.
  - b) Motion carries.

**Meeting adjourned: 7:05pm**