



CITY OF MALDEN, MASSACHUSETTS

Mr. Richard Bransfield, Principal
Mr. Michael Drouin, Assistant Principal
Mr. David Hochheiser, Assistant Principal

LINDEN S.T.E.A.M. ACADEMY

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Linden STEAM Academy Governing Board Agenda April 11, 2018 at 5:45pm Linden STEAM Academy Library

Call to order 5:50pm

1. Attendance – Kathleen Coye, Callie Walsh, Susan Terban, Elaine Rittershaus, Rachana Gray, Scott Marino, Sarah Boswell, Deb Gesualdo, Justin Umlah, Johns Froio, John Oteri, Lenny Young, Mike Druin
 - a. Quorum
 - i. Overall quorum to meet has been met, but deliberations cannot take place because quorum related to board subgroups per bylaws has not been met
2. Public Comment
 - a. None
3. Subcommittee/Task-Force Update
 - a. Issue of publicizing meetings with Task-Force idea
 - i. It would be logistically easier for teachers to participate if it could be built into the workday
 - ii. Need to have goals and milestones with point person on the board
 - b. Family and Community engagement
 - i. Information about the Governing board needs to be made more accessible
 - c. Working on new Math assessment
 - i. Susan and Scott are continuing work on a new Math assessment
 - d. Deb has written a PD survey to gauge interest in whether or not teachers would like to lead PD
 - e. School needs to have a grant task force

4. New Business

- a. Election for vacated parent seat
 - i. We have 1 immediate vacancy
 - ii. We have 3 parent seats up for regular election (Sarah, Filaine, Christine)
 - 1. Mr. Oteri says we can send out in connect-ed and e-mail out
 - 2. Rachana needs to send to Mr. Oteri
 - iii. We have 3 teachers up for election (Scott, Elaine, Jess)
 - b. Term limits (any members at 6-year mark)
 - i. Susan and Rachana will be at the end of their terms, but they are not up for election this year.
 - c. Parent/Teacher nights
 - i. Want to pick dates for Parent/Teacher visitation want to pick date in relation to Feb vacation etc.
 - 1. Could have pre-determined snow date
 - 2. Want to be sure that report cards are prepared before
 - ii. Need to have the dates of quarters and know when Q2 report cards are due then can book dates
 - 1. Potentially Feb 7th with snow date of Feb 13th
 - iii. Want to have Exhibition night as late in June as possible because kids check out after that.
 - 1. Need to make sure that not during finals week.
 - d. LSA vision: Sustaining continued strength and student growth through innovation status
 - i. Want to make sure it is clear that building going through a change, but a positive change.
 - ii. Want to be sure staff and families are on the same page to carry on the mission and focus on the
- #### 5. Superintendent Report about Principal Hiring. (Mr. Oteri)
- a. Job has been posted
 - b. Pete Dolan will be the Chair/Coordinator of this process
 - c. Wed May 2nd (half day) a focus group

- i. 12:30-1:30 students
 - ii. 2:30-3:30 faculty
 - iii. Evening 6pm ish parents
- d. Screening panel
 - i. Administrators
 - ii. And Staff from linden
- e. Interview (Want names week after vacation 27th)
 - i. Staff (3 staff)
 - 1. Looking to have someone representing K-4 and 5-8 sections, pathways, gifted, councilor or some cross-section there
 - 2. Deb is talking to staff to see who they want to see on the interview group.
 - ii. 2 people from the GB
 - 1. E-mail Rachana by FRIDAY to say they are interested and with their nominations.
 - iii. 1-2 Students
 - iv. 1-2 Parents
- f. Want process to be as inclusive and transparent as possible.
- g. Concern and conversation among staff and parents about how the school will be going forward.
 - i. Current Innovation plan was approved last year
 - ii. Therefore, Innovation plan would continue for 4 years.
 - 1. Unless some new law made something in plan illegal or in violation with a law then Innovation plan will continue as is with no amendments.
 - iii. MEA contract and state law always supersedes innovation plan
 - 1. If there is a conflict of any kind then the MEA and state law trumps the innovation plan

6. Principal's Report

- a. Susan Turban wrote a grant to add more Arts to our STEAM.
- b. Grant for free library and working with School Council to design the library

- i. Want to make sure we have a safe structure so that it could be monitored to be sure that everything IN the box is appropriate

7. Personal Privilege

- a. Student Council report
 - i. Students really want to be part of the hiring process of the new principal.
 - ii. Another dance will be held in May
- b. Drama club was fantastic and Play of 6th graders were fantastic
 - i. Art teacher did an amazing job on the play

8. Adjournment 6:47pm