

Standards III and IV Examples

Standard III

III.A.1: Parent/Family Engagement

Send home syllabus or introductory letter at the beginning of the year
Give students credit for returning signed syllabus
Create a Google Site for parents to visit and/or invite them to Google Classroom
Create a video about your class and post it for parents to see
Make a Twitter or Instagram for your students and parents
Use remind.com to text students/parents with classroom/assignment updates
Hold progress meetings with parents
Attend IEP meetings and/or complete forms and keep track of it
Enter assignments and grades regularly on X2--give students regular progress reports/conferences
Participate in multicultural night
Email parents directly with concerns and/or to invite them to parent/teacher nights
Phone calls to parents when students are struggling OR if they are doing well--keep a log
Call 3-4 parents a week--by the end of the year, you've communicated with everyone
Have student put their addresses on blank pre-paid postcards and put them in the mail to share good news

III.B.1: Learning Expectations

Make learning and behavior expectations clear in syllabus/class contract
Send periodic newsletters home with stated expectations and upcoming dates

III.B.2: Curriculum Support

Invite guest speakers into your classroom
Use translators when you can
Enter information on every progress report and complete all comments for every student

III.C.1: Two-Way Communication

Keep track of back and forth emails
Attend parents' night, track who attended, and follow up afterward
Phone call log
Require information to go home, get signed, and be returned
Participate in FAFSA day to assist parents
Participate in Multicultural Night
Attend IEP meetings and/or complete forms and keep track of it

III.C.2: Culturally-Proficient Communication

Produce a video about the classroom and post on Google Classroom, X2, or Google Sites
Accept work via email, Classroom, paper, etc.
Use email, Twitter, Instagram, Remind, etc. to communicate with students and parents

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Standard IV

IV.A.1: Reflective Practice

Add a reflection session to lessons/units

Write a blog

Meet with other teachers to reflect on a current unit or departmental practice

Join a content area chat on Twitter or page on Facebook

IV.A.2: Goal Setting

Set course goals with other teachers who teach the same content as you

Examine midterm, final, and DDM data to set goals for next year's students

IV.B.1: Professional learning and growth

Take courses during the year or the summer

Take free FOCUS Academy courses through DESE

Complete RETELL

Read and reflect on professional articles and books

Observe other teachers and schools

Participate in an edcamp in another district or your own

Attend and/or present at a local conference

Share your work with other teachers

IV.C.1: Professional Collaboration

Take note of your attendance at department meetings and reflect on the outcomes

Work with a teacher of another department to write a unit to share

Serve as a mentor teacher

Supervise student teachers

Offer a staff PD workshop or volunteer to present

IV.D.1: Decision Making

Be a member of a student support team

Be on the MHS selection committee

Attend school council

Attend IEP meetings

Be on data team

Help with internship committee

IV.E.1: Shared Responsibility

Participate in summer programs

Document meetings when you discuss your students with special education teachers and ESL teachers

Be a class advisor

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Help with JVs

Advise a club or team

Participate in fundraisers

IV.F.1: Judgment

Have an administrator observe you during a parent/IEP meeting/content meeting

Lack of parent complaints

Seek advice when in doubt as to how to handle a sticky situation

IV.F.2: Reliability and Responsibility

Perfect or near perfect attendance in school and at content/house meetings

Prepared for homeroom

Posted days and times for students to come after school

Infrequent requests to leave early

Enter grades completely and on time

Respond to request from administration in a timely manner

Attend and document all parent meetings