



Malden Public Schools

Early Learning Center
257 Mountain Ave.
Malden, MA 02148

Rebecca A. Gordon, M.Ed., C.A.G.S.
Principal

School Council Meeting Agenda May 11, 2017 2:30 p.m. in the ELC library

Note Taker: Kerrin Wood

Attendance: Rebecca Gordon, Debbie Casey, Rebecca Martin, and Kerrin Wood
Absent: Dina Snook and Matilde Graciano

I. Enrollment Update

- A.) There are 248 tuition-based students. This is an increase of 10 from February's figure of 238.
- B.) As of May 11, 2017, the total ELC enrollment is 376 students. This is an increase of 17 from February's figure of 359.

II. Career Day Planning

Career Day will be held on two consecutive days: Wednesday, May 24 and Thursday, May 25, 2017 and will be divided into two sessions: 9:00am - 10:15am and 12:00pm - 1:15pm.

- A.) Each class will sign up for an indoor/outdoor time.
- B.) Ms. Gordon will email Debbie and Rebecca the letter template thanking guests for their participation and reminding them to bring along any career related items.
- C.) Debbie and Rebecca M. to give the letters to the confirmed guests.
- D.) Rebecca M. to make name tags for participants including title and name.
- E.) Ms. Gordon will ask Laurie - the school nurse - about contacting a dentist to attend.
- F.) The career day event will be advertised on the school's online calendar & be included as 'a reflection' in the June Newsletter.

III. Other Business

- A.) Kerrin raised the issue of addressing the possibility of adding a crosswalk in front of the school's main door on Mountain Ave at the next Council meeting.
- B.) Ms. Gordon added this item to the June meeting agenda as part of the School Improvement Plan.

IV. Future Meeting dates

The next Council meeting will take place on June, 8 2017.

Meeting Dates: 2:30 p.m. in the ELC library

October 20	November 17	January 12	February 16
March 30	May 11	June 8	